STATE OF NORTH CAROLINA, DEPARTMENT OF ADMINISTRATION				
DIVISION OF PURCHASE AND CONTRACT				
116 West Jones Street, Raleigh, NC 27603-8002				
Term Contract	665A	Laminating Film and Pouches		
Effective Dates	September 22, 2011 thru September 21, 2014			
Bid Number	201101085			
Administrator	Bernell Bright			
Phone	(919) 807-4536			
Fax	(919) 807-4510			
E-Mail	bernell.bright@ncmail.net			
Last Updated				

## 1. General Information

Products based on http://www.doa.state.nc.us/PandC/qplist.asp QPL #3610-2H

The contract limited to the products as defined herein. This contract is for use by all state agencies, departments, institutions, universities, and community colleges (except those exempted by statute), and certain non-state agencies.

#### NON-STATE AGENCIES ELIGIBLE TO PARTICIPATE IN THIS CONTRACT:

Inaccordance with North Carolina General Statutes, certain non-state entities described below, may participate in this contract on a voluntary basis. Any non-state agencies that choose to participate in this contract must abide by the terms and conditions that are set forth in this contract.

Nonprofit corporations operating charitable hospitals, local nonprofit community sheltered workshops or centers that meet standards established by the Division of Vocational Rehabilitation of the Department of Health and Human Services, private nonprofit agencies licensed or approved by the Department of Health and Human Services as child placing agencies, residential child-care facilities, private nonprofit rural, community, and migrant health centers designated by the Office of Rural Health and Resource Development, private higher education institutions, counties, cities, towns, governmental entities, volunteer fire departments, rescue squads, and other subdivisions of the State and public agencies thereof.

## 2. Scope of Contract

The scope of this contract is limited to Laminating Film and Pouches herein listed. Any attempt by the contractor to represent any material and/or service not specifically awarded as being under contract with the State of North Carolina is a violation of the contract. Such action is subject to legal and contractual remedies available to the state inclusive of, but not limited to, contract cancellation, suspension and/or debarment.

This contract does not include transparency film. Transparency Film is covered by Term Contract 880D.

## 3. Taxes

Prices or discounts shown do not include North Carolina sales or use taxes.

## 4. Abnormal Quantities

Any agency requirement that exceeds \$50,000 must be forwarded to the Division of Purchase and Contract for processing. The Division, at its sole discretion, may process any such requirement in one of the following ways:

- 1. Purchase may be authorized at the current level of pricing with the current contract vendor
- 2. Additional discounts from the current level of pricing may be negotiated with the current contract vendor
- 3. A separate Invitation for Bids may be issued for the requirement

### 5. Minimum Orders

This contract is for a minimum order of \$20. Agencies are authorized to purchase from best available sources on orders less than this minimum order value. This provision shall not be used by an agency to circumvent the intent of the contract. If an agency elects to place an order for less than the minimum order value the contractor may add transportation charges to the invoice.

### 6. Placement of Orders

Orders will be placed throughout the contract period on an as-needed basis for the quantity required at the time, and will be issued directly to the appropriate contract holder listed below. Contract changes, if any, over the life of the contract are implemented by contract addenda released by the Contract Administrator. If the contractor is accepting orders and/or delivering through other parties then it is the responsibility of the contractor to apprise such parties of all such contract addenda.

## CLICK ON THE FOLLOWING PUBLIC VIEW LINK. PUBLIC VIEW

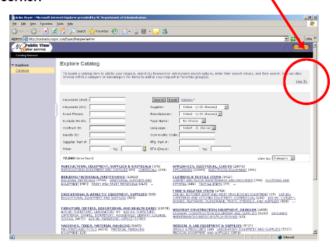
## Order Placement Via E-Procurement (Catalog Items)

- a. Click on the following link: E-Procurement Users
- b. When placing an order in the e-procurement system, the very first thing to do is to go to the catalog tab and select options. After you have selected options, select contract ID. In the contract ID space type in the contract ID number, 550G.
- Please make sure the keywords space is blank and the contract ID is typed in the contract ID section.
- After selecting the contract ID and to narrow the search to a particular manufacturer select the manufacturer from the drop down
- e. When the item to be ordered has been located complete the requisition and issue the purchase order.

### Non E-Procurement Users

The E-Procurement Public View will be the only place for Non E-Procurement Users to view the item/pricing information.

- a. Click on the following link: E-Procurement Public View
- b. For online assistance regarding item searching; click on the "How to" underlined link located near the upper-right hand corner.



**Listed below are the products authorized per contractor.** If you have questions regarding product functionality please contact the individual(s) listed below.

Contractor	Authorized Products	
Competitive Edge 986 Kennedy Avenue, Suite C Schererville, IN 46375  Contact: Mitch Goldman 877 584 3334 219 865 2843 mg@competitiveedgeonline.com	Laminator Film 1.5 MIL 500 ft Dry-Lam #SL1251-1 (Thermal Type- 12" Laminator)  Laminator Film 3 MIL 250 ft Dry-Lam #G12253-1 (Thermal Type- 12" Laminator)  Laminator FIL 1.5 MIL 500 ft Dry-Lam #SL2551-1 (Thermal Type- 25" Laminator)  Laminator FIL 3 MIL 250 ft Dry-Lam #G25253-1 (Thermal Type- 25" Laminator)  Laminator Film 1.5 MIL 500 ft Dry-Lam #G25253-1 (Thermal Type- 27" Laminator)	
	Laminator File 3 MIL 250 ft Dry-Lam #G27253-1 (Thermal Type- 27" Laminator)	

Competitive Edge 986 Kennedy Avenue, Suite C Schererville, IN 46375

Contact: Mitch Goldman

877 584 3334 219 865 2843

mg@competitiveedgeonline.com

# (The following **POUCHES** are compatible with the **3" pouch** laminators two (2) roller design)

Pouches 5 MIL - (100 pieces per box- Credit Card Pouch) Dry-Lam #**PCC5**,

Pouches 5 MIL- (100 pieces per box – Data Card Pouch) Dry-Lam #**PDC5** 

Pouches 5 MIL - (100 pieces per box – Military Card Pouch) Dry-Lam #**PM5** 

Pouches 7 MIL - (100 pieces per box- Credit Card Pouch)
Dry-Lam #PCC7

Pouches 7 MIL - (100 pieces per box – Data Card Pouch) Dry-Lam #PDC7

Pouches 7 MIL - 100 pieces per box – Military Card Pouch Dry-Lam **#PM7** 

Pouches 10 MIL - (100 pieces per box- Credit Card Pouch) Dry-Lam #**PCC10**,

Pouches 10 MIL - (100 pieces per box – Data Card Pouch) Dry-Lam # **PDC10**,

Pouches 10 MIL - 100 pieces per box – Military Card Pouch Dry-Lam #**PM1** 

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# (The following pouches are compatible with the **3**" **pouch** laminators <u>four (4)</u> roller design)

Pouches 5 MIL - (100 pieces per box- Credit Card Pouch)
Dry-Lam #PCC5

Pouches 5 MIL- (100 pieces per box – Data Card Pouch) Dry-Lam #**PDC5** 

Pouches 5 MIL - 100 pieces per box – Military Card Pouch) Dry-Lam #**PM5** 

Pouches 10 MIL - (100 pieces per box- Credit Card Pouch) Dry-Lam #**PCC10** 

Pouches 10 MIL - 100 pieces per box – Data Card Pouch) Dry-Lam # **PDC10** 

Pouches 10 MIL – (100 pieces per box – Military Card Pouch) Dry-Lam #**PM10** 

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# (The following pouches are compatible with the **9**" **pouch laminators** *two* **(2) roller design)**

Pouches 5 MIL - (100 pieces per box- Credit Card Pouch) Dry-Lam #**PCC5** 

Pouches 5 MIL- (100 pieces per box – Data Card Pouch)
Dry-Lam #PDC5

Pouches 5 MIL – (100 pieces per box – Military Card Pouch) Dry-Lam #**PM5** 

Pouches 10 MIL - (100 pieces per box- Credit Card Pouch) Dry-Lam #PCC10

Pouches 10 MIL - (100 pieces per box – Data Card Pouch) Dry-Lam # **PDC10** 

Pouches 10 MIL - 100 pieces per box – Military Card Pouch) Dry-Lam #**PM10** 

Competitive Edge 986 Kennedy Avenue, Suite C Schererville, IN 46375

Contact: Mitch Goldman

877 584 3334 219 865 2843

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(The following pouches are compatible with the **12**" **pouch** laminators *two* (2) roller design)

Pouches 5 MIL - (100 pieces per box- Credit Card Pouch)
Dry-Lam #PCC5

Pouches 5 MIL- (100 pieces per box – Data Card Pouch) Dry-Lam #**PDC5** 

Pouches 5 MIL - (100 pieces per box – Military Card Pouch) Dry-Lam #**PM5** 

Pouches 10 MIL - (100 pieces per box- Credit Card Pouch)
Dry-Lam #PCC10

Pouches 10 MIL - (100 pieces per box – Data Card Pouch) Dry-Lam # **PDC10** 

Pouches 10 MIL - (100 pieces per box – Military Card Pouch) Dry-Lam #**PM10** 

Competitive Edge 986 Kennedy Avenue, Suite C Schererville, IN 46375

Contact: Mitch Goldman

877 584 3334 219 865 2843

mg@competitiveedgeonline.com

# (The following pouches are compatible with the **12**" **pouch** laminators <u>four (4)</u> roller design)

Pouches 5 MIL - (100 pieces per box- Credit Card Pouch) Dry-Lam #PCC5,

Pouches 5 MIL- (100 pieces per box – Data Card Pouch) Dry-Lam #**PDC5** 

Pouches 5 MIL - (100 pieces per box – Military Card Pouch) Dry-Lam #**PM5** 

Pouches 7 MIL - ((100 pieces per box- Credit Card Pouch) Dry-Lam #PCC7

Pouches 7 MIL - (100 pieces per box – Data Card Pouch) Dry-Lam #**PDC** 

Pouches 7 MIL - (100 pieces per box – Military Card Pouch) Dry-Lam #**PM7** 

Pouches 10 MIL - (100 pieces per box- Credit Card Pouch) Dry-Lam #**PCC10**,

Pouches 10 MIL - (100 pieces per box – Data Card Pouch) Dry-Lam # **PDC10**,

Pouches 10 MIL (100 pieces per box – Military Card Pouch) Dry-Lam #**PM10** 

In the event problems arise the ordering agency should contact the contractor listed above for resolution. If a satisfactory resolution cannot be reached the agency should complete the <u>Vendor Complaint Form</u> and forward it to the Division of Purchase and Contract. Furthermore, the Contract Administrator would like to be notified *in writing* (include supporting documentation) of any contract performance issues so this may be considered in the evaluation of future bids.

# 7. Delivery

The contractor will complete delivery within the time indicated below. In the event the delivery is not received within the contract delivery period, the contractor may be held in default in accordance with paragraph 1, DEFAULT AND PERFORMANCE BOND in the North Carolina General Contract Terms and Conditions, and the state may procure the articles from other sources and hold the contractor responsible for excess cost occasioned thereby.

# 8. Transportation Charges

All goods shall be delivered FOB DESTINATION for all orders equal to, or greater than \$20.00. Prices herein include shipping.

Note: All shipments should be inspected for damage immediately upon receipt.

# 9. Item Pricing Information

TO VIEW ALL NORTH CAROLINA ITEM /NET PRICING INFORMATION ON THIS CONTRACT, CLICK ON THE FOLLOWING PUBLIC VIEW LINK. PUBLIC VIEW

The easiest way to locate an item in the E-Procurement System:

- go to the Search field
- enter the Contract ID # (for this contract it is 665A)
- enter the part number if you know it (do not use hyphens, dashes or spaces in the part number)
- if you do not know the part number, enter the product and as many attributes to limit the search (i.e. Laminator, 27" etc.)

http://www2.eprocurement.ncgov.com/eprocurement/asp/section/ep\_index.asp

To get started on the search, key in contract number 665A and then follow the search instruction. If you would like information on searching, there are two links available on the Public View page that may help: General Search Tutorial and Searching Techniques. Once you feel comfortable searching, you may want to try the ADVANCED SEARCH located across from the search box in the Public View. With the advanced search, you can search by keyword, commodity code, price and supplier.

# 10. Price Lists and Descriptive Literature

Contractor must furnish descriptive literature and price lists to any agency, free of charge, within five (5) business days after request. Failure to comply with this requirement may subject the contractor to removal from the contract.

# 11. Restocking Fee

In the event the agency orders the wrong item the below restocking fee's apply. In the event the contractor ships the incorrect item the item will be returned at the expense of the contractor.

Competitive Edge	No restocking fee if returned within 7	
	days after receipt	

# 12. Warranty

The contractor guarantees items to be free from any and all defects in material and workmanship and agrees to replace and/or repair defective laminators promptly at no charge to the State, for one (1) year from date of acceptance. This statement is not intended to limit any additional coverage, which my normally be associated with the product. Such replacement/repair shall include parts, freight, labor and round-trip travel to the user's site (if necessary) at the expense of the contractor. Equipment that must be returned to the contractor and/or manufacturer for repair during the warranty period, the contractor shall provide all boxes, labels and prepay transportation charges.

Warranty service shall be initiated within two (2) business days after problem notification and shall be completed within ten (10) business days. If repairs cannot be completed within this timeframe, contractor must provide loaner equipment with the same features, at no cost. Repair periods exceeding ten business days must be anticipated by the contractor and loaner equipment furnished, transportation prepaid.

Laminating film that does not perform in a satisfactory manner (i.e. core size too small, bubbles, etc.) will be replaced promptly at no charge to the state.

## 13. Substitutions

Substitutions are not permitted without prior approval of the Division of Purchase and Contract. Failure of the contractor to comply with this requirement may result in removal from the contract.

<b>14</b> . <b>C</b>	Contract Addenda						
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